



# LIMPOPO

PROVINCIAL GOVERNMENT  
REPUBLIC OF SOUTH AFRICA

## DEPARTMENT OF SOCIAL DEVELOPMENT

Ref : S3/1/1  
Enq : Phala PM  
To : All Government Departments




DEPARTMENTAL CIRCULAR NO 17 OF 2018

### ADVERTISEMENT OF VACANT POSTS

1. Applications are hereby invited from suitably qualified candidates for vacant posts as per the attached "Annexure A".
2. Applications should be submitted on the Z83 form obtainable from any Government Institution and must be accompanied by a comprehensive CV and originally certified copies of required qualifications and ID document.
3. Applications should be addressed to: The District Director, Private Bag X9709, POLOKWANE, 0700 or hand delivered at: 34 Hans Van Rensburg Street, Moolman Building, Ground Floor.
4. The closing date for applications is **13 July 2018** at 16h00.
5. The Department of Social Development is an equal opportunity and Affirmative Action Employer. People with disabilities are encouraged to apply. Correspondence will be entered into with short listed candidates only.

**NB:** Late applications, faxed or e-mailed applications will not be considered. Where more than one post is applied, separate application forms must be completed. If you don't hear from us within 90 days of the closing date, kindly accept that your application has been unsuccessful. However should there be any dissatisfaction, applicants are hereby advised to seek reasons for the above administration action in terms of PAJA, Act 3 of 2000. Successful candidates will be subjected to personnel suitability checks on criminal records, citizenship, employment reference, educational qualifications and where applicable, financial records.

6. The contents of this Circular will also be posted on the following websites: [www.dsd.limpopo.gov.za/](http://www.dsd.limpopo.gov.za/) [www.limpopo.gov.za/](http://www.limpopo.gov.za/) [www.dpsa.gov.za](http://www.dpsa.gov.za) and [www.vukuzenzele.gov.za](http://www.vukuzenzele.gov.za)
7. General enquiries about the advertised posts should be directed to Mr PM Phala/ Mr MJ Sekgobela or Ms ME Gafane at 015 230 4407/4315/4426

  
Ms Ramokgopa MD  
Head of Department

25/09/2018  
Date

Olympic Towers, 21 Biccard Street, Polokwane, 0699, Private Bag X 9710, Polokwane, 0700  
Tel: 015 230 4300 Fax: 015 291 2335 / 2185  
Website: [www.dsd.limpopo.gov.za](http://www.dsd.limpopo.gov.za)

## **ANNEXURE A**

### **POST NO 01: STAFF NURSE [03 POSTS]**

**REF: DSD/54**

**SALARY LEVEL: GRADE 1**

**SALARY: COMMENCING SALARY NOTCH: R161 376.00 Per Annum**

**CENTRE: SEKUTUPU OLD AGE HOME**

**MINIMUM REQUIREMENTS:** Qualification that allows registration with the South African Nursing Council [SANC] as Enrolled Nurse or Staff Nurse. **KNOWLEDGE: SKILLS AND COMPETENCIES:** Computer Literacy. Report writing skills. Basic nursing skills. Knowledge of legal framework governing the public service. Knowledge of laws governing the nursing profession. Client orientation and customer focus. Interpersonal relations. **DUTIES: KEY PERFORMANCE AREAS:** Implement nursing care with the scope of practice for enrolled nurses. Report writing and updating client register. Filing of records.

### **POST 02: NURSING ASSISTANT [04 POSTS]**

**REF: DSD/55**

**SALARY LEVEL: GRADE 1**

**SALARY: COMMENCING SALARY NOTCH: R124 788.00 Per Annum**

**CENTRE: SEKUTUPU OLD AGE HOME**

**MINIMUM REQUIREMENTS:** Qualification that allows registration with the South African Nursing Council [SANC] as Nursing Auxiliary or Nursing Assistant. **KNOWLEDGE: SKILLS AND COMPETENCIES:** Computer Literacy. Report writing skills. Basic nursing skills. Knowledge of legal framework governing the public service. Knowledge of laws governing the nursing profession. **DUTIES: KEY PERFORMANCE AREAS:** Implement nursing care with the scope of practice for nursing assistants. Report writing and updating client register. Filing of records. Transferring patients to other health facilities.